

**Town and
Country Bank**

**Peoples
Prosperity Bank**
SidebySide



Switch Kit

A STEP-BY-STEP GUIDE FOR
CONSUMER BANKING

Making the switch to better banking today!

You can make the move to Town and Country Bank or Peoples Prosperity Bank in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you as we know you'll enjoy a better experience for all your banking needs!

STEP 1

Open your new account.

Apply online in minutes or visit your local branch to open your new Town and Country Bank or Peoples Prosperity Bank account(s).

Get prepared to bank with us!

- ✓ Set up online banking
- ✓ Download our mobile banking app
- ✓ Order checks
- ✓ Order and activate debit Card

STEP 2

Stop using old account and allow checks to clear.

This should take around 2 weeks.

STEP 3

Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to Town and Country Bank or Peoples Prosperity Bank.

STEP 4

Close your old account.

Now you're ready to switch. Simply fill out the forms to close your old account. Any remaining account balance will be transferred to us in your new designated account.

DIRECT DEPOSIT AUTHORIZATION

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your Town and Country Bank or Peoples Prosperity Bank account. Use one form for each direct deposit.

Notification of Direct Deposit Authorization Change:

Company or Employer

Address

City, State, Zip

Phone Number

Employee ID (if applicable)

Direct Deposit Checklist:

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposits.

- Payroll
- Investments
- Retirement Plans
- Social Security

Effective immediately, please deposit the net amount of my check to my Town and Country Bank or Peoples Prosperity Bank account.

I authorize (name of depositor) _____
to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Place an X next to your desired option.

Net amount to Town and Country Bank **CHECKING**

Account # _____ Routing # **071123262**

Net amount to Town and Country Bank **SAVINGS**

Account # _____ Routing # **071123262**

Signature: _____ Date: _____

Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

AUTOMATIC WITHDRAWAL AUTHORIZATION

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account information online through their website.

Notification of Withdrawal Authorization Change:

Name of Company or Employer

Account Number

Payment Amount

Address

City, State, Zip

Phone Number

Please **change** my automatic withdrawal from the following account:

Financial Institution: _____

Account # _____ Bank Routing # _____

Please make all **future** automatic withdrawals from the following account:

Financial Institution: Town and Country Bank

Account # _____ Bank Routing # 071123262

Thank you very much. *This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.*

Signature: _____ Date: _____

Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Direct Withdrawal Checklist:

Use this list to remember all your automatic payments you need to transfer. These are some of the most commonly used automatic payments.

- Home Mortgage
- Auto Loans
- Utilities
- Insurance
- Cable/Internet
- Gym/Club Memberships
- Credit Cards
- Investments
- Subscriptions
- Charity Donations

ACCOUNT CLOSURE AUTHORIZATION

You can authorize your remaining balance to be deposited automatically to your new Town and Country Bank account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of Account Closure Authorization:

To Whom It May Concern:

Financial Institution: _____

Address: _____

City, State, Zip: _____

Please close my account:

Account Number: _____ Primary Owner: _____

Address: _____

City, State, Zip: _____

Please send the remaining balance to:

Place an X next to your desired option.

Please deposit directly to my new account at Town and Country Bank.

Account # _____ Routing # **071123262** _____

Please forward me a check to my address listed below.

Primary Signature: _____ Date: _____

Joint Signature: _____

Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Congratulations!

You had to sign your name a few times...but submitting these forms completes your switch to a better banking experience. We can't wait to show you the difference a local partner makes.

Welcome to Town and Country Bank and Peoples Prosperity Bank!

SPRINGFIELD

2601 North Dirksen Parkway

SPRINGFIELD

3601 Wabash Ave.

SPRINGFIELD

1925 South MacArthur Blvd.

BUFFALO

100 Elm St.

JACKSONVILLE

1604 W. Morton Ave.

LINCOLN

303 Pulaski St.

DECATUR

303 N. Main

MT. ZION

1645 State Highway 121

QUINCY

3215 Maine St.

EDWARDSVILLE

10 Terra Verde

FAIRVIEW HEIGHTS

303 Fountains Parkway #100

BLOOMINGTON*

404 Hershey Ave., Suite B

**Loan Production Office (LPO)*



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TownandCountryBank.com

PeoplesProsperityBank.com



Rev 12/20/19